



Timmins Diocesan Council
The Catholic Women's League of Canada
Diocesan Treasurer



Directive #2

November 25/20

To:	Parish Treasurers
From:	Peggy MacInnis, Diocesan Treasurer
CC:	Annette Kelly Diocesan President, Diocesan Executive; Parish Presidents, Spiritual Advisor, Life Member Liaison, Ontario Provincial Treasurer

There has been so much change this year, but somethings never change at this time of the year for CWL -Reports, Budgets and Finalizing Year End.

Annual Reports: We are at that time of the year where annual reports need to be done. I would like to encourage each parish treasurer or council to complete the survey online. Besides the online survey, there is a "Treasurer's Annual Report" form to be completed and sent to me. I have attached the form for your parish council to complete. Please have this report to me by January 15, 2021.

I will make sure to acknowledge receipt of the report and if you have questions please contact me by email or phone.

Budgets: As Treasurer you should be planning your 2021 budget with your parish council executive and be gathering information to ensure no unexpected expenditures come up. We have likely all have questions regarding the budget and expenses for the coming year, when we are not meeting in person, Marie-Theresa Lamphier, Provincial Treasurer has provided the following information. She refers us to Communique #5 from our National Secretary-Treasurer, Janet McLean along with she has sent out 2 guides from her: Guide to Budgets and Expenditures during Covid-19, and Guide to Virtual (online) meetings during covid-19. I have attached them for you.

Memberships: They are now being collected and should be submitted to National in a timely manner. Please remember that each parish council must submit a premium for insurance in addition to the per capita fees. A new insurance policy will be sent out in the spring, until then the current policy is in effect.

May the Lord keep you safe and remember to pray for each of our members as we end the turmoil year of 2020 and look forward to a better year in 2021.

Merry Christmas and A Happy New Year
Peggy MacInnis
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