

Timmins Diocesan Council
The Catholic Women's League of Canada
Communications Standing Committee

Directive #2

date:February 21,2020

To: Parish Communications Chairpersons

cc: Diocesan Spiritual Advisor, President & Executive. Parish Presidents,
Diocesan Life Members, Provincial Communications Chair

From: Timmins Diocesan Communications Chairperson, Frances Freeman

Parish presidents are instructed to provide National office with a list of the president, treasurer, spiritual advisor and membership convenor, including their contact information. This may be done through e-mail to info@cwl.ca, mail or through online membership process.

Implementation Committee Update:Remember to look on the national website, cwl.ca, under quick links, Implementation of the Strategic Plan and scroll to Implementation Committee Updates to see the monthly update on the progress and perhaps what is in store for the future. It is important to ensure grassroots members are informed and take part where possible. Councils are encouraged to recite the strategic planning Renewal Prayer. This prayer found at the national website could be recited at meetings.

National office has discontinued their toll free phone number. National have been experiencing behaviour on the phone and e-mails that are highly inappropriate and deviate from our Christian ways of being kind, understanding and patient. Some of the office staff is new and learning their roles. Please be the image that we are proud to call ourselves members of the CWL of Canada.

League Magazine: This is an excellent resource as an education tool, a resource for action, a spiritual resource and place to find new ideas. We are fortunate to receive a magazine to hold in our hands. Find ways to make the most of what our League works hard to bring us.

Mass on the Feast Day of Our Lady of Good Counsel: The League is sponsoring a mass for its 100th anniversary for members, deceased members and spiritual advisors on Sunday, April 26, 2020, televised and online at dailytvmass.com. from Loretto Abbey, Toronto

Annual Report Book for our Diocesan Convention:

- covers Jan 1, 2019 to Dec 31, 2019.
- font Verdana with titles size 14 bold, body size 12 regular
- point form using bullets
- past tense,
- Chairpersons: maximum 2 pages, use Annual Report from your Provincial Annual Report, same format
- Parish Presidents: maximum 1 page - include a summary of what your council did especially if something new was tried. Include any project(s) for Our Common Home or Project Garbage. Name any awards or milestone membership years. Do NOT include thank you, prayers or quotes. I will send a template for Parish Presidents to use.
- signature using font of your choice at the bottom followed by position using Bold-Verdana size 12
- You can reference last years Annual Report book for help.

Any questions can be emailed or brought to our diocesan spring meeting. I would like these reports sent to me by April 1 to enable ample time for compilation and printing.